

KAREEM SAFWAT

SENIOR TENDERING & PROCUREMENT ENGINEER

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PROFILE

Senior Quantity Surveyor with 9+ years of experience in tendering, procurement, and cost management. **RICS APC Candidate** pursuing Chartered QS status. Proficient in CCS Candy, BidBow, AutoCAD, Revit, and MS Office. Demonstrated success in increasing bid success rates by 30% through strategic cost estimation and tender management. Strong expertise in RICS competencies including measurement, cost planning, procurement, and financial control.

PROFESSIONAL EXPERIENCE

Senior Tendering and Procurement Engineer, Silver Foundation, Riyadh, KSA Jan 2025 — Present

1. Lead the preparation and issuance of tender packages and analyze requirements for compliance.
2. Prepare accurate cost estimations and evaluate submitted bids.
3. Coordinate significantly with internal departments including Engineering, Project Management, and Finance.
4. Ensure timely and high-quality tender submissions and conduct risk analysis during the process.
5. Manage supplier relationships, including identification, evaluation, and negotiation of terms and contracts.
6. Oversee the procurement of materials and services, focusing on quality compliance and cost savings through negotiation and market monitoring.
7. Draft and manage purchase orders and contracts, and resolve related disputes.
8. Maintain accurate records and prepare regular reports on procurement status, supplier performance, and cost analysis.
9. Ensure compliance with local and international procurement regulations and ethical practices

Diagram Construction, Cost Estimation and Tendering Team Leader, New Cairo, Egypt Jul 2024 — Jan 2025

1. Lead a team of professionals to prepare accurate cost estimates and tender submissions for large-scale construction projects.
2. Develop and implement cost estimation models, reducing error margins by 20% and improving the accuracy of project proposals.
3. Analyze project requirements, market trends, and historical data to create competitive and winning bid proposals.
4. Coordinate with clients, suppliers, and internal departments to ensure alignment on project scopes and timelines.
5. Manage the tendering process from start to finish, including risk analysis and compliance with regulatory and contractual requirements.
6. Train and mentor junior staff on estimation techniques and best practices, enhancing team productivity and skill development.
7. Collaborate with project managers to align cost estimates with project budgets and schedules, ensuring feasibility and profitability.
8. Successfully secured contracts worth over \$10 million by delivering precise, well-researched, and competitive tenders.
9. Continuously update and refine estimation methodologies to reflect market changes and improve tender success rates.

Commercial Engineer, Tiabco For Supplies & Construction, Cairo, Egypt Oct 2023 — Jul 2024

1. Cost estimation: Prepare accurate cost estimates for projects using CCS Candy software, considering labor, materials, and other factors.
2. Tender management: Manage the tender process, including bid document preparation, subcontractor quote review, and analyzing pricing strategies using CCS Candy.
3. Contract administration: Administer construction contracts, review and negotiate terms, track milestones, payments, and claims with CCS Candy.
4. Cost control: Monitor project costs, analyze performance, and identify overruns or savings using CCS Candy. Provide regular reports.

5. Quantity surveying: Measure and quantify construction works, prepare bills of quantities, and assess variations using CCS Candy.
6. Value engineering: Identify cost-effective alternatives and propose innovative solutions using CCS Candy's cost management features.
7. Claims management: Assess and manage claims and variations, evaluate cost impact, and negotiate settlements with CCS Candy.
8. Risk analysis: Conduct risk analysis, assess financial impact, and develop mitigation strategies using CCS Candy.
9. Cost reporting: Prepare cost reports, budget analysis, cash flow forecasts, and projections using CCS Candy.
10. Stakeholder collaboration: Collaborate with project teams, communicate cost-related information, and use CCS Candy's collaboration tools.
11. Negotiating contracts: Negotiate with sub-contractors with consideration of main contract.
12. Procurement Management: Preparing and reviewing Procurement Plans and ensure that materials are delivered on time.

Tendering Engineer, DKS Group, Cairo, Egypt

Nov 2022 — Oct 2023

1. Utilize CCS Candy for comprehensive tender preparation, including cost estimation, resource planning, rate analysis, and generating Bills of Quantities (BOQs).
2. Employ PlanSwift for accurate quantity takeoffs from project documents.
3. Use BidBow for managing the bid submission process, tracking, and subcontractor/supplier evaluation and selection.
4. Develop detailed and accurate cost estimates and analyze data using CCS Candy for competitive pricing and profitability.
5. Identify and mitigate tendering risks using data from CCS Candy and PlanSwift.
6. Ensure tenders and processes comply with standards and requirements, utilizing the integrated features of CCS Candy, PlanSwift, and BidBow.
7. Collaborate with project teams to gather information and monitor costs during the tendering phase using CCS Candy.
8. Generate detailed tender reports using CCS Candy and PlanSwift.
9. Stay updated with CCS Candy, PlanSwift, and BidBow features to enhance tendering efficiency.

Quantity Surveyor Engineer, Tiabco For Supplies & Construction, Cairo, Egypt

Jan 2021 — Oct 2022

1. Prepare cost estimates, conduct feasibility studies, and manage tender/contract documentation.
2. Evaluate bids and manage subcontractor/supplier quotations.
3. Monitor and control project costs, including tracking changes, performing valuations, and managing payments.
4. Administer contracts, manage relationships, and resolve contractual/commercial issues.
5. Analyze financial performance, report on profitability, and manage project financial reporting.
6. Identify, analyze, and mitigate cost-related risks and develop risk minimization strategies.
7. Maintain accurate project records and ensure compliance with regulations.
8. Collaborate with project teams and stakeholders, communicate financial status, and identify cost-saving opportunities.
9. Stay updated on industry trends and best practices in quantity surveying and cost management.

Site Engineer, City Stars For Construction, Sharm El Sheikh, South Sinai, Egypt

Nov 2019 — Nov 2020

1. Constructing four sewage treatment plantd and their tanks in Golden Coast Sharm El-Sheikh.
2. Structural and architectural modifications for City Stars and Swiss Hotel blocks in Golden Coast Sharm ElSheikh.
3. Constructing central kitchen with hollow block slabs.

EDUCATION

Bachelor's degree, Building & Construction

Jun 2012 — Jun 2017

Arab Academy for Science, Technology and Maritime Transport, Alexandria, Egypt

In my graduation project, I took on the role of a Sustainability and Green Building Engineer and focused on transforming the Tulip Hotel in Sidi Gaber, Alexandria into a green building. The primary objective was to conduct a comprehensive analysis of the building's environmental impact and develop strategies to reduce various types of pollution using LEED (Leadership in Energy and Environmental Design) criteria.

TECHNICAL SKILLS

Office 365
PlanSwift

Power BI
Time Management Skills

CCS Candy
Complex Problem
Solving

BidBow
Interpersonal
Communication Skills

Teamwork Skills

Tender Management

Cost Control

COURSES

CCS CANDY Cost Estimation Program, Udemy

Nov 2025

Advanced Quantity Surveying Diploma From RICS Pathway Guide, Arab Quantity Surveying Academy (AQSA)

Oct 2025

Bidbow Estimation Course, BidBow

May 2024 — Jun 2024

Cost Management Professional, Controls Academy

Oct 2023 — Nov 2023

Advanced Data Analysis (Excel and Power BI), Engineering Tracks

Primavera P6, Engineering Tracks

Autodesk Civil 3D Essentials, Muttaheda Training Center (MTC)

Oct 2022

ADDITIONAL INFORMATION

- **Links:** Portfolio, LinkedIn